1. Introduction

The office of the Controller of Examinations of **Vellalar College for Women (Autonomous), Thindal, Erode-12** is committed to plan conduct and publish the results of the end semester examinations as per the rules and regulations formulated by the college, the governing University and UGC.

1. It prepares an annual schedule of the general activities of the examination cell

2. Informs all the Head of the departments (Chairman's) regarding submission of syllabus, Question paper pattern after the Academic council.

3. Sends the syllabus and question paper pattern to question paper setters and receive the question papers through secured domain mail id.

4. Conducts question paper scrutiny board by external subject experts.

5. Conducts End Semester Examinations within a period of 13 days.

6. OMR Mark Entry for Theory and Practical Examinations

7. Central Valuation for Theory Examinations - 50% Internal and 50% External Examiners

8. Dummy Number System in Theory Examination Valuation

9. Notifies and communicates the details of End Semester Examinations and Practicals in the college website and notice boards for students.

10. The Time Table, Hall Ticket and Examination results are uploaded in the college website.

11. Publication of Results within 15 days from the date of Last Examination

12. System of Transparency in Valuation
    - Provision for Photocopies / Retotaling / Revaluation / Improvement

13. Provision for Supplementary Examinations

14. Issue of Statement of Marks and Grade with security features

15. Issue of Consolidated Statement of Marks and Grade with security features

> **SECURITY FEATURES**
  - Micro line printing, Gold foil college logo, Invisible college logo, Folio number, Background character, Anti-copy printing in Statement of Marks and Grades

  - Micro line printing, Gold foil college logo, Invisible college logo, Folio number, Background character, Hologram in Consolidated Statement Marks and Grades

16. Award of Pass Certificate / Rank Certificate

17. Online Certificate Verification System through **https://vellalar.directverify.in**

18. Examinations Related works automated

19. Online Examinations for Self Learning Course through Spoken Tutorial Project, IIT Bombay.

20. Online Examinations for
  - Non Major Elective paper - History for Competitive Examinations
  - Self Learning Course - General Awareness
  - Multi Skill Development Course (Skill Based Subject) – UG
  - Advanced Multi Skill Development Course (Skill Based Subject) – PG

21. Air Conditioned Centralized Question Papers Printing Unit

22. Department wise Toppers list with photos in notice board

23. Best papers display in notice board

The following are the summary of activities carried out in the academic year 2017-2018

2. Important events and dates:

Particulars	Dates	
	Odd Semester	**Even Semester**
a) Important Notification and Last Dates for		
Examination Fees Payment without fine UG and PG	04.09.2017	19.02.2018
Examination Fees Payment with fine UG and PG	18.09.2017	26.02.2018
Verification of Syllabus, Question paper pattern	22.06.2017	12.02.2017
Registration for Non Major Elective and Skill Based Subject	21.06.2017	07.12.2017

	31.08.2017 To 05.10.2017	20.02.2018 To 14.03.2018
Scrutiny Board		
Submission of Continuous Internal Assessment (CIA) Marks	31.10.2017	02.04.2018 (Lang Part I and II) 05.04.2018 (Allied) 11.04.2018 (Core)
Semester Examinations	Conduction of Practical Exams	12.10.2017 To 04.11.2017 and 20.11.2017 (S.T)	20.11.2017 and 01.12.2017 (Sports Stud)
	Conduction of Theory Exams	06.11.2017 To 01.12.2017	18.04.2018 To 07.05.2018
Central Valuation Dates		16.11.2017 To 30.11.2017	24.04.2018 To 07.05.2018
Declaration of Results		08.12.2017	11.05.2018
Revaluation and Re-totaling	Issue of application	11.12.2017	14.05.2018
	Fees Payment last date	19.12.2017	22.05.2018
	Declaration of Results	02.01.2018	29.05.2018
Supplementary Examinations	Conduction of Theory Exams	-	11.06.2018
	Declaration of Results		20.06.2018

3. Graduation Outcome:

Programme	No. of students Appeared	No. of students Passed	Pass %	No. of Students passed in			
				Exemplary and Distinction	I Class	II Class	III Class
U.G.	1515	1454	95.97	297	820	322	15
P.G.	441	420	95.24	163	248	9	-

4. Malpractice:

Malpractice	Odd Semester				Even Semester			
	I Internal	II Internal	Semester	Arrear	I Internal	II Internal	Semester	Arrear
Number of Students	-	-	-	-	-	-	12	-

5. Students Compliances / Grievances:

Particulars	Odd Semester	Even Semester
(i) Revaluation	310	124
(ii) Other grievances	12	5
Revaluation leading to change in marks	90	54

6. Outcome of supplementary Examinations:

Programme	No. of students Appeared	No. of students Passed	Pass %
U.G.	30	23	76.67
P.G.	17	11	64.71

7. Results:-

a) Overall Results:

Programme	Odd Semester			Even Semester		
	No. of students Appeared	No. of students Passed	Pass %	No. of students Appeared	No. of students Passed	Pass %
U.G.	4851	4158	85.71	4813	4185	86.95
P.G.	948	833	87.87	939	857	91.27

8. New Initiatives

- Database created for External and Internal examiners – Question paper setters, Scrutiny Board, Practical Examinations and Central valuation
- Downloadable Hall Tickets with specific examination schedule and seating arrangements
- Computerized Consolidated students Mark Register
- Department wise Toppers list with photos in notice board
- Best papers display in notice board

CONTROLLER OF EXAMINATIONS.
VELLALAR COLLEGE FOR WOMEN,
(AUTONOMOUS)
ERODE - 638 012.