



# VELLALAR COLLEGE FOR WOMEN (AUTONOMOUS), ERODE-12

## Office of the Controller of Examinations

### ANNUAL REPORT

2019-2020

#### 1. Introduction

The office of the Controller of Examinations of **Vellalar College for Women (Autonomous), Thindal, Erode-12** is committed to plan conduct and publish the results of the end semester examinations as per the rules and regulations formulated by the college, the governing University and UGC.

1. It prepares an annual schedule of the general activities of the examination cell
2. Informs all the Head of the departments (Chairman's) regarding submission of syllabus, Question paper pattern after the Academic council.
3. Sends the syllabus and question paper pattern to question paper setters and receive the question papers through secured domain mail id.
4. Conducts question paper scrutiny board by external subject experts.
5. Conducts End Semester Examinations within a period of 13 days.
6. Digital Mark Entry for Theory Examinations
7. OMR Mark Entry for Practical Examinations
8. Central Valuation for Theory Examinations - 50% Internal and 50% External Examiners
9. Dummy Number System in Theory Examination Valuation
10. Notifies and communicates the details of End Semester Examinations and Practicals in the college website and notice boards for students.
11. The Time Table, Examination Application, Hall Ticket and Examination results are uploaded in the college website.
12. Publication of Results within 15 days from the date of Last Examination
13. System of Transparency in Valuation
  - Provision for Photocopies / Retotaling / Revaluation / Improvement

14. Provision for Supplementary Examinations
15. Issue of Statement of Marks and Grade with security features
16. Issue of Consolidated Statement of Marks and Grade with security features
  - **SECURITY FEATURES**
    - Micro line printing, Gold foil college logo, Invisible college logo, Folio number, Background character, Anti-copy printing in Statement of Marks and Grades
    - Micro line printing, Gold foil college logo, Invisible college logo, Folio number, Background character, Hologram in Consolidated Statement Marks and Grades
17. Award of Pass Certificate / Rank Certificate
18. Online Certificate Verification System through <https://vellalar.directverify.in>
19. Examinations Related works automated
20. Online Examinations for Self Learning Course through Spoken Tutorial Project, IIT Bombay.
21. Online Examinations for
  - Non Major Elective paper - History for Competitive Examinations
  - Self Learning Course - General Awareness
  - Multi Skill Development Course (Skill Based Subject) – UG
  - Advanced Multi Skill Development Course (Skill Based Subject) – PG
  - Advanced Learners course both UG and PG
22. Air Conditioned Centralized Question Papers Printing Unit
23. Department wise Toppers list with photos in notice board
24. Best papers display in notice board

The following are the summary of activities carried out in the academic year 2019-2020

## 2. Important events and dates:

Particulars	Dates	
	Odd Semester	Even Semester
a) Important Notification and Last Dates for		
Examination Fees Payment without fine UG and PG	27.08.2019	18.02.2020
Examination Fees Payment with fine UG and PG	11.09.2019	25.02.2020
Verification of Syllabus, Question paper pattern	28.06.2019	06.12.2019

Registration for Non Major Elective and Skill Based Subject		19.06.2019	04.12.2019
Scrutiny Board		13.09.2019 To 11.10.2019	25.02.2020 To 20.03.2020
Submission of Continuous Internal Assessment (CIA) Marks		31.10.2019	04.09.2020 to 07.09.2020
Semester Examinations	Conduction of Practical Exams	15.10.2019 To 05.11.2019	23.09.2020 To 30.09.2020*
	Conduction of Theory Exams	06.11.2019 To 20.11.2019	21.09.2020 To 30.09.2020**
Central Valuation		11.11.2019 To 28.11.2019	01.10.2020, 03.10.2020, 06.10.2020 To 09.10.2020
Declaration of Results		09.12.2019	16.10.2020
Revaluation and Re-totaling	Issue of application	10.12.2019	16.10.2020
	Fees Payment last date	18.12.2019	24.10.2020
	Declaration of Results	02.01.2020	-
Supplementary Examination	Conduction of Theory Exams	-	-
	Declaration of Results	-	-

\* Project and viva voce terminal semester Examinations conducted through online due to COVID-19

\*\* Terminal semester theory Examinations conducted through online due to COVID-19

### 3. Graduation Outcome:

Programme	No. of students Appeared	No. of students Passed	Pass %	No. of Students passed in			
				Exemplary and Distinction	I Class	II Class	III Class
U.G.	1659	1543	93.00	394	934	208	7
P.G.	460	419	91.09	159	255	5	-

### 4. Malpractice:

Malpractice	Odd Semester				Even Semester			
	I Internal	II Internal	Semester	Arrear	I Internal	II Internal	Semester	Arrear
Number of Students	-	-	1	-	-	-	-	-

### 5. Students Compliances / Grievances:

Particulars	Odd Semester	Even Semester
(i) Revaluation	143	-
(ii) Other grievances	6	4
Revaluation leading to change in marks	22	-

### 6. Outcome of supplementary Examinations:

Programme	No. of students Appeared	No. of students Passed	Pass %
U.G.	-	-	-
P.G.	-	-	-

### 7. Results:-


#### a) Overall Results:

Programme	Odd Semester			Even Semester		
	No. of students Appeared	No. of students Passed	Pass %	No. of students Appeared	No of students Passed	Pass %
U.G.	5206	4642	89.17	5184	5180	99.92
P.G.	848	755	89.03	839	838	99.88

### 8. New Initiatives

- Digital Mark Entry for Theory Examinations
- Booklet for Answer script
- Online Examination through Google class room and invigilation through Google meet (Due to COVID-19) for Terminal Semester Examinations
- Project and viva-voce Examinations through online
- Construction of strong room for storing Question papers
- OMR for objective type examinations (BBA (CA) – Mental Aptitude Development)
- Google forms for objective type examinations due to COVID-19 (Self Learning Course - General Awareness and Advanced Learners Course)
- Advanced Learners Course for final year students, who have got 70% and above both UG & PG



  
CONTROLLER OF EXAMINATIONS,  
VELLALAR COLLEGE FOR WOMEN,  
(AUTONOMOUS)  
ERODE - 638 012.