



VELLALAR COLLEGE FOR WOMEN (AUTONOMOUS), ERODE-12

Office of the Controller of Examinations

MAL PRACTICES REGULATION

The cases of Malpractices in Internal Assessment tests and End Semester Examinations shall be referred by the Principal to the Examination Committee which shall follow the approved scales of punishment given below, while dealing with the cases of malpractices

End Semester Examinations

S.No.	Nature of Malpractice	Scales of Punishment
1	Possession of materials in any written form whether or not copied from the material carried / copying from another candidate	(a) Expulsion from the examination hall (b) Cancellation of performance in the paper concerned (c) Not allowed to write the subsequent papers in that semester (d) Cancellation of performance in all the papers already written
2.	Assisting for copying	(a) Expulsion from the examination hall (b) Cancellation of performance in the paper concerned (c) Not allowed to write the subsequent papers in that semester
3.	Destruction or Suppression of evidence in any way	(a) Expulsion from the examination hall (b) Cancellation of performance in the paper concerned (c) Not allowed to write the subsequent papers in that semester (d) Cancellation of performance of all the papers in that semester (e) Disqualification from appearing for Subsequent end semester examination. However, the students will be permitted to attend the classes and write CIA tests.
4.	Possession of calculator/ cell phone / any other device where its use is prohibited	(a) Expulsion from the examination hall (b) Cancellation of performance in the paper concerned

5.	Leaving identification in any form in the answer sheet(writing name, initials, registration number in the additional books, etc)making request to award pass etc., detected during valuation	(a) Cancellation of performance in the paper concerned
6.	A candidate found guilty for more than one time during the course	(a) Cancellation of performance of all papers at the current semester and issue of transfer certificate.
7.	Other malpractices, if any not covered above	(a) Discipline Committee on Examination decides appropriate punishment

Internal Assessment Tests

1.	Possessing forbidden material copying destruction of evidence	1.Explulsion from the examination hall 2.Not allowed to write the rest of the current tests 3.Cancellation of performance of all the current internal assessment tests
2.	All other offences	1.Explulsion from the examination hall 2.Not allowed to write the test and rest of The current series of CIA tests 3.Cancellation of performance of all the current internal assessment tests

All malpractices should be reported to the Chief Superintendent who in turn will forward to the COE along with the following:

- ❖ Hall ticket
- ❖ Incriminating materials
- ❖ Statement from the candidate with her signature
- ❖ Complaint from the invigilator
- ❖ Answer script (marked with copied portion if possible)

In all cases, the candidate / candidates involved shall be sent out of the hall immediately on detection of malpractice after collecting answer script.



[Handwritten Signature]
**CONTROLLER OF EXAMINATIONS,
VELLALAR COLLEGE FOR WOMEN,
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