

IT integration

- The examination cell is been fully automated starting from online exam application form to the publication of results.
- Implemented Digital marks entry for End Semester Examinations.
- Digitalization has improved the efficiency of the examination system and reduces the use of paper.

Issuance of online Exam Application Form

- Details of current papers and arrear papers with fee particulars are printed in the application form which can be downloaded by the students from our college website. The student can register for any number of arrear papers and pay the examination fee in the office.

Impact

- Enhanced accuracy in filling-in the forms by students
- Expeditious processing of application forms and fees

Display of Examination Schedule (Notice board and website)

- Examination schedule is sent to the departments for verification of subjects and displayed in the General Notice board and can also be downloaded departmentwise from the college website.

Impact

- Faster access by the students

Downloadable Hall Tickets

- Personalized Hall tickets (Photo identification) with details of examination – Register No, Name, date and session, seating arrangement (option by the Examination Cell)

Impact

- Saves time and resources of students as physical presence of the student is eliminated
- Saves time and resources of the Examination cell as issue of duplicate copies of printed Hall Tickets is avoided

Online Publication of Results

Results are published online within 15 days from the last date of End Semester Theory Examinations.

Impact

- Less Paper work
- Faster access to results for applying for higher degrees.
- Saves time and resources of students

Glimpses of Examination Procedure

Provision for improvement of marks

Students who have passed but are not satisfied with their marks can register for Theory papers (not for arrear papers and practicals) in the succeeding semester to improve the performance. The improved marks will be reflected only in the mark statement and will not be considered for computing ranks.

Impact

- Students can improve their eligibility to appear for campus interview and higher studies

System of Transparency

Obtaining photocopy of valued answer scripts / Retotaling/Revaluation is permissible for all the papers written in the current semester.

Impact

- Transparency and accountability of the evaluation process is ensured

Provision for Supplementary Examinations

Supplementary examinations are conducted in the even semester for all disciplines (i.e. end of the course period). Candidates who fail in only one paper [Theory] in the final semester (including Add on Course) will be permitted to take up supplementary examinations.

Impact

- To provide an opportunity to the final UG and PG candidates to complete the programmes in the same year without any loss of time and to enable them for vertical mobility

Provision for Reschedule of Examination

NSS, NCC and Sports students representing the College to participate in National Level Events can request for reschedule of examinations. The examinations are conducted separately for these students.

Impact

- Examination should not be a hindrance to achievement
- Motivates and encourages the students to participate in National level events without the fear of losing an examination

Concession for Differently Abled Students

Differently abled students are permitted extra one hour during theory Examinations. Scribe is permitted for the students with visual impairment. They are exempted from attending field work in Part-V Extension Activities and separate Hall in the ground floor is allotted for writing theory Examinations

Impact

- Creating an environment for the students to attempt the examinations comfortably.
- Boosting the morale of the students to achieve more

End Semester Examinations [ESE]

- Curriculum, course outline and Question paper pattern are received from respective departments after the Academic council.
- Syllabus and Question paper pattern are sent to External examiners and questions received through secured mail id.
- The setting of question papers for the internal examinations is carried out by faculty members and the setting of question papers for end-semester examinations is carried out by qualified experts from other institutions.
- Question Paper scrutiny by external subject experts
- Central valuation for Theory examinations conducted with 50% internal and 50% external examiners
- Dummy number system is in place for all examinations to ensure objectivity during evaluation.
- Computer-based MCQs for selected courses (online and OCR based examinations)
- Online examination through Spoken-Tutorial (an MHRD initiative carried out by IIT Bombay)

Continuous Internal Assessment [CIA]

- Continuous Internal Assessment has been an integral part of the evaluation process. The maximum marks for ESE is normally 75% for Theory Papers and 25% for CIA and 60% for Practical Papers and 40% for CIA. For theory papers, the duration of tests is one hour and of model examination is 3 hours. For practical papers, it is as decided by the respective Board of Studies. Marks and duration may be changed as prescribed by the respective Board of Studies and approved by the Academic Council.
- For computation of CIA marks, the components considered are: (i) Tests (ii) seminar /assignment/debate (iii) model examination.