

ACTION TAKEN REPORT

**STUDENTS GRIEVANCE REDRESSAL
COMMITTEE**



VELLALAR COLLEGE FOR WOMEN (AUTONOMOUS), ERODE-12

"College with Potential for Excellence"

(Re-accredited with 'A' Grade by NAAC & Affiliated to Bharathiar University, Coimbatore – 46)

STUDENTS GRIEVANCE REDRESSAL COMMITTEE

ACTION TAKEN REPORT 2019 -2020

1. No grievances regarding Sexual Harassment and Ragging Cases
2. ANTI RAGGING CAMPAIGN was conducted to create awareness to the students and no ragging complaints have been received
3. Record of requirements claimed by the students and addressed by the cell

Name of the Department	Requirements through the representative of the Department	Appealed the student of the	Action Taken
B.SC CT &IT	Students required more water taps for drinking facility.		More P.O system was installed in the campus.
PG Students	They required more library hour.		Library hour per week for every class is allotted in the class time table.
B.Com,BCA	They need more add-on courses.		More add-on courses introduced
B.Sc CS,BCA	They requested their class rooms to be cleaned daily.		Cleaning of class rooms and disposal of wastes are being Monitor regularly.
Students of all Departments	Students requested to provide increased wi-fi strength in the campus		To extend and optimize the Wi-Fi coverage in the campus and that the work is already in progress
Students of all Departments	Students expressed their desire to include games hour in their regular time table		Principal assured to discuss the matter in the Staff Council meeting

Signature of the Coordinator(Aided)

Signature of the Coordinator(Unaided)


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Name of the Department	Requirements through the student representative of the Department	Action Taken
E-commerce	E-commerce students need black board and extra fan facility. They need to clear e-waste from their class.	Necessary steps were taken for discharging e-waste.
B.Com (CA)	B.Com (CA) students asked allow them to keep books in their desk.	Arrangements are made to keep books in their desk.
BCA	BCA students required cupboard in every classrooms. They need more desks, Hostel students should to allow to apply for passport.	New desk and bench are to be arranged for the BCA students. Hostellers requisition for applying passport is under consideration.
B.Sc (CT)	B.Sc (CT) students solicited fan and desk.	Additional fan and desks are provided.
B.Sc (physics)	B.Sc (physics) students expressed their grievances regarding the fan and irregular cleaning of class rooms.	Execution of sweeping work is monitored regularly.
M.Sc (maths)	M.Sc (maths) students expressed their grievances regarding the fees payment on time because of long queue.	Measures were taken to systematize the fees payment. Online fees payment system introduced.
UG students of all Departments	Cleanliness of classrooms was emphasized by the students	Student representatives and Staff would be allotted and they would take charge of maintaining cleanliness of the campus and classrooms
Chemistry, Botany,	Students requested	

Physics and Zoology	replacement of broken bolts in the ladies toilet doors in the Ground floor	The broken bolts were replaced
English	Students of F2 classroom of Library Block expressed their grievances regarding nonfunctional fans in their classroom	The fans were repaired and are functioning well
Nutrition and Dietetics	Students of classes G1, G2 and G6 requested the management to provide more number of writing desks and provision of lights in their classrooms.	writing desks and provision of lights are provided.



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3. Record of requirements claimed by the students and addressed by the cell

Name of the Department	Requirements Appealed through the student representative of the Department	Action Taken
M.Sc.(Maths), B.Com.(CA), MA (Eng.lit)and B.Com.(Co-op)	Students reported that intercom speakers are not working.	Electrician was informed about the condition of speakers in most of the classrooms. Steps were taken to replace the speaker boxes.
Biochemistry and Foods & Nutrition	Requested more number of field visits.	All the departments were Permitted to arrange for field visits and industrial visits related to their field of study.
UG students of all Departments	Students complained about the delay in scholarship distribution for B.Sc., students	Principal agreed to report the matter to the college office and take necessary steps
Chemistry, Botany, Physics and Zoology	Complaint was registered about the malfunctioning of water purifier near Chemistry Lab and Lobby	Water purifiers were repaired and put to use
Students of all Departments	Students requested the Principal to permit them to pay the fees during lunch time	Principal assured that except class hours students can pay the fees at any time i.e. during lunch and after 3.45 p.m.
	Students requested permission to use cell phones during college functions	Policy decision was taken not to allow the students to use cell phones in the college.
	Cleanliness of the campus and classrooms was emphasized by the students	Student representatives and Staff would be allotted and they would take charge of maintaining cleanliness of every block

Final UG students of all Departments	Students expressed the need of coaching classes for competitive examinations	Request for coaching classes for competitive examinations was given immediate attention and the students were informed about the structured plan and progress.
Students availing College Bus	Students reported the overcrowding in few of our college buses.	Principal agreed to consult the management for increasing the number of College buses to avoid overcrowding
	Permission for all the students to avail the College bus during examination time	Permission was given by the management for all the students to avail the College bus during examination time
Research scholars of all Departments	Students wished the internet facility to be extended to M.Phil., and Research scholars	Assurance was given by the Principal to provide more internet facilities in future.

P. Jeyanthi

Signature of the Coordinator(Aided)

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Signature of the Coordinator(Unaided)

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ACTION TAKEN REPORT 2016 -2017

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- 3. Record of requirements claimed by the students and addressed by the cell**

Name of the Department	Requirements Appealed through the student representative of the Department	Action Taken
Commerce Foods and Nutrition	Commerce (SF) and Nutrition students complained about the noise due to construction work.	As new courses have been started, there is a need for more class rooms and the construction work should proceed without rest for early completion. So the supervisors and authorities requested to bear the inconvenience for sometimes.
Foods and Nutrition, II Biochemistry	Students complained about speaker repair.	Speakers and intercom lines will be tested in all departments and classes within one week
PG students	All PG students requested for issue of the library books at the earliest.	There is a delay in issue of ID cards to the first PG students. This will be urged and completed shortly so that library book issue will be not affected.
Computer science, Maths commerce I M.Sc.(F&N)	Request to fulfill the insufficient seating facility in class rooms.	New sets of bench and desk are ordered this year also and they will be delivered shortly.
UG & PG Students	Students asked for trip to North India.	A long tour to Delhi or Goa will be arranged during the Pongal holidays.
Hostel students	Coin phone and STD phone	Coin phone and STD booth will be

	booths were not sufficient for hostel students.	replaced by mobile phones and number will also be increased to five or six.
Students from all Departments	Students requested to utilize the Internet Lab at least once a week and including it in their regular Time-table.	Assurance was given by the Principal to increase the internet facility in the campus
	Students complained about the malfunctioning of water purifiers	Water purifiers were repaired and are functioning well
	Cleanliness of the classrooms was stressed by the students.	The grievance regarding cleanliness was rectified.
Hostel Students	The students wished the installation of water purifiers in each hostel block.	As there is acute shortage of water, Principal asked the students to make use of the existing water purifiers till the water problem gets solved
	Hostel students felt that they were refrained from participating in inter-collegiate competitions without prior permission from their parent. They felt that this action would restrict them from taking part in the competitions and so they required some relaxation in this rule.	Getting parent's approval is of utmost importance in all issues. So the Principal advised the students to abide by the existing rules and regulations.
	Coin phone and STD phone booths were not sufficient for hostel students.	Coin phone and STD booth will be replaced by mobile phones and number will also be increased to five or six.

P. Jeyanthi

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STUDENTS GRIEVANCE REDRESSAL COMMITTEE

ACTION TAKEN REPORT 2015 -2016

- 1. No grievances regarding Sexual Harassment and Ragging Cases**
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- 3. Record of requirements claimed by the students and addressed by the cell**

Name of the Department	Requirements through the representative of the Department	Appealed student of the Department	Action Taken
Zoology	Black boards to be painted for I-B.Sc., II-B.Sc. and III B.Sc. Zoology classrooms.		Principal approved the painting of blackboards
	Need for initiation of M.Sc. Zoology course		Principal agreed to discuss the matter with the Department Staff
UG Students of all Departments	Games hour to be included in the regular time table		Principal agreed to discuss the issue in the Staff Council meeting
Mathematics, History and Commerce	Wash basin for II floor Library block		The grievance was rectified by the Management
	Water stagnation in the wash basin area of III floor Library Block		The grievance was rectified by the Management
Final UG students of all Departments	Coaching classes for competitive examinations		Request for coaching classes for competitive examinations was given immediate attention and the students were informed about the structured plan and progress.
Students availing College Bus	Permission for all the students to avail the College bus during examination time		Permission was given by the management. Transport department was informed to start the College bus

	College bus starting time from the college not before 4 p.m.	from the premises only at 4p.m.
Computer Applications	Students asked library hour in the time table	Dicussed with the principal and librarian for allotting library hour for final year UG and PG students.
College Bus	College bus facility needed till Karur and Avinashi.	The management has planned to extend the college bus facility in four more routes including Karur and Avinashi.
Foods & Nutrition	Students reported that the desks and benches are not convenient in F&N PG classes.	New model desks and benches are to be arranged for PG students.
Computer Science	Water facility in non-resident hall is inadequate.	Adequate water facilities will be provided
	Govt laptop not received so far.	Govt laptops will be issued to students as soon as they arrive.
Hostel Students	Need opportunity for "Earn While Learn" inside the campus for hostellers.	Steps taken to provide "Earn While Learn" opportunity for hostel students in the library, Cooperative store and tailoring unit.
	Erection of PCOs in the college campus	Number of PCOs was considerably increased

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**PRINCIPAL
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(AUTONOMOUS)
ERODE - 12.**

ACTION TAKEN REPORT

ANTI-RAGGING COMMITTEE

2019-2020

2019 - 2020


Periodical Report on Anti Ragging Measures taken by the Educational Institutions

1. Name of the Educational Institution: VELLALAR COLLEGE FOR WOMEN
2. Place : THINDAL, ERODE -12
3. District : ERODE

1.	Whether Anti Ragging Committee formed and details of members of the committee and whether students are included in the committee	<p>Yes, Constituted. Students are also included</p> <p>Details of committee members : Principal : Dr.N.Maragatham - 9486484823 Co-ordinator : Ms.P.Kalaivani - 9486673922 Members: Dr.K.K.Saradha - 9952336158 Dr.C.Deepa - 9750050045 Dr.C.Kirubarani - 9788417310 Dr.S.Saraswathi - 9842181278 Ms.K.Arunprabha -9486707751</p> <p>Student Members: Ms.V.Sharmila, II B.Com 'B' Ms.T.Elakkiya, II B.Sc. Zoology</p>
2.	No. of cases reported	Nil
3.	Action Taken on the complaints	Nil
4.	Whether FIR filed and details there of	Nil
5.	Whether Bill boards and hoardings on Anti -Ragging and details of members of committee are displayed	Yes
6.	Whether the undertaking from parents and students have been obtained	Yes
7.	Whether website address and Phone numbers of committee members are printed in the ID cards of students for registering complaints	No
8.	Action taken to create awareness about penal provisions against ragging	Parents meeting, student meeting, meeting in the hostel and repeated Announcement System
9.	Whether hostels are provided for fresh students	Yes
10.	Details of conduct of committee meetings and the Minutes thereof	<p>Ragging Curb Committee Meeting - 05.06.19 Minutes : i) Selection of Student members for the Anti Ragging Curb Committee for the academic year 2019-20</p>

		<p>ii) Undertaking form on Anti Ragging for the students and parents are to be distributed</p> <p>(iii) Information to the students about the Toll free number on Anti Ragging.</p> <p>Ragging Curb Committee Meeting - 03.07.19</p> <p>Minutes :</p> <p>(i) Planned to conduct Awareness Programme on Women Right during the month of October.</p> <p>(ii) Online undertaking to be carried by the Students on or before 25.09.19.</p>
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 ERODE - 12

2018-2019

2018-2019

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2. Place : THINDAL, ERODE -12
3. District : ERODE

1.	Whether Anti Ragging Committee formed and details of members of the committee and whether students are included in the committee	Yes, Constituted. Students are also included Details of committee members : Principal : Dr.N.Maragatham - 9486484823 Co -ordinator : Ms.P.Kalaivani -9486673922 Members: Dr.K.K.Saradha - 9952336158 Dr.C.Deepa -9750050045 Dr.C.Kirubarani - 9788417310 Dr.S.Saraswathi - 9842181278 Ms.K.Arunprabha - 9486707751 Student Members: Ms.M.Vishnupriya, III B.Sc., Zoology Ms.B.Kiruthika, III B.Com 'A'
2.	No. of cases reported	Nil
3.	Action Taken on the complaints	Nil
4.	Whether FIR filed and details there of	Nil
5.	Whether Bill boards and hoardings on Anti -Ragging and details of members of committee are displayed	Yes
6.	Whether the undertaking from parents and students have been obtained	Yes
7.	Whether website address and Phone numbers of committee members are printed in the ID cards of students for registering complaints	No
8.	Action taken to create awareness about penal provisions against ragging	Parents meeting, student meeting, meeting in the hostel and repeated Announcement System
9.	Whether hostels are provided for fresh students	Yes
10.	Details of conduct of committee meetings and the Minutes thereof	Ragging Curb Committee Meeting - 25.06.18 Minutes : i) Selection of Staff and Student members for the Anti Ragging Curb Committee for the academic year 2018-19

	<p>ii) Undertaking form on Anti Ragging for the students and parents are to be distributed</p> <p>(iii) Information to the students about the Toll free number on Anti Ragging.</p> <p>Ragging Curb Committee Meeting - 20.07.18 Minutes :</p> <p>(i) Planned to conduct Awareness Programme on 27.07.18 for the students about the measures to prevent and eliminate the menace of ragging</p> <p>Ragging Curb Committee Meeting - 04.10.18 Minutes :</p> <p>(i) Online undertaking to be carried by the Students before 26.10.18.</p>
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ERODE - 12.



2017-2018

2017 -2018

Periodical Report on Anti Ragging Measures taken by the Educational Institutions

1. Name of the Educational Institution: VELLALAR COLLEGE FOR WOMEN
2. Place : THINDAL, ERODE -12
3. District : ERODE

1.	Whether Anti Ragging Committee formed and details of members of the committee and whether students are included in the committee	Yes, Constituted. Students are also included Details of committee members : Principal : Dr.D.Kamalaveni - 9443769500 Co - ordinator : Mrs. M.Muthunagai - 9443659988 Members: Mrs.C.VasanthaDevi - 9865563429 Dr.C.Kiruba Rani - 9788417310 Dr.S.M.Jayasudha - 9443818389 Dr.G.Thamizhendhi - 9943570721 Student Members: Ms.P.Thanga Rathinam, III B.Sc Zoology Ms.B.Anuraghavi, III B.Sc Chemistry
2.	No. of cases reported	Nil
3.	Action Taken on the complaints	Nil
4.	Whether FIR filed and details there of	Nil
5.	Whether Bill boards and hoardings on Anti -Ragging and details of members of committee are displayed	Yes
6.	Whether the undertaking from parents and students have been obtained	Yes
7.	Whether website address and Phone numbers of committee members are printed in the ID cards of students for registering complaints	ID cards under preparation
8.	Action taken to create awareness about penal provisions against ragging	Meeting for Parents, Day scholar students and hostel students and repeated announcement in the common announcement system

9.	Whether hostels are provided for fresh students	Yes
10.	Details of conduct of committee meetings and the Minutes thereof	<p>Ragging Curb Committee Meeting</p> <p>13.06.2017</p> <ol style="list-style-type: none"> 1. Selection of student members. 2. Keeping suggestion box, display boards with Ragging Curb Committee members in College and hostel premises. <p>21.07.2017</p> <ol style="list-style-type: none"> 1. Distribution of anti-ragging pamphlets, undertaking forms and collection of filled in forms from I UG students. 2. Anti-ragging awareness programme to I UG students.




 Principal
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 (AUTONOMOUS)
 ERODE - 12.

2016-2017

2016 - 2017

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3. District : ERODE

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2.	No. of Cases reported	Nil
3.	Action taken on the complaints	Nil
4.	Whether FIR filed and details there of	Nil
5.	Whether Bill boards and hoardings on Anti-Ragging and details of members of committee are displayed	Yes
6.	Whether the undertaking from parents and students have been obtained	Yes
7.	Whether website address and Phone numbers of committee members are printed in the ID cards of students for registering complaints	ID cards under preparation
8.	Action taken to create awareness about penal provisions against Ragging	Parents meeting, students meeting, meetings in the hostel and repeated announcements in the Public Announcement System,
9.	Whether hostel are provided for fresh students.	Yes
10.	Details of conduct of committee meetings and the Minutes thereof.	Ragging Curb committee meeting – 14.06.2016 Minutes : i) Selection of Student members ii) Discussed regarding counseling to students


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2015-2016

2015-2016

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3. District : ERODE

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2. No. of Cases reported	Nil
3. Action taken on the complaints	Nil
4. Whether FIR filed and details there of	Nil
5. Whether Bill boards and hoardings on AntiRagging and details of members of committee are displayed	Yes
6. Whether the undertaking from parents and students have been obtained	Yes
7. Whether website address and Phone numbers of committee members are printed in the ID cards of students for registering complaints	ID cards under preparation
8. Action taken to create awareness about penal provisions against Ragging	Parents meeting, students meeting, meetings in the hostel and repeated announcements in the Public Announcement System.
9. Details of conduct of committee meetings and the Minutes thereof.	Ragging Curb committee meeting – 22.06.2015 and 29.06.2015. Minutes : i) Selection of Student members ii) Discussion about the communication received from the Directorate of Collegiate Education, Chennai - 6.


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