

Minutes of the Examination Committee Meeting - II









Date and Time : 16.10.2019 & 11.00 am

Venue : Principal's Room

Agenda:

1. CIA Marks Entry
2. BBA(CA)-SBS III Mental Aptitude Development – Digital OMR Mode of Examination
3. Students with pending arrears
4. Any other matter

Members present:

1. Dr. N. Maragatham, Principal - Chair Person 
2. Dr. S. K. Jayanthi, Associate Professor & Head of Computer Science - Member 
3. Dr. E. S. Samundeeswari, Controller of Examinations - Member 
4. Dr. D. Indumathi, Assistant Professor and Head of Zoology - Member 
5. Dr. P. Karthika, Assistant Professor and Head of History - Member 
6. Dr. G. Jayanthi, Assistant Professor of Botany - Member 
7. Dr. S. Devaki, Associate Professor & Head of Corporate Secretaryship - Member 
8. Mrs. K. Kanakambika, Assistant Professor & Head of Mathematics - Member 


The Examination Committee decided the following in the meeting held on 16.10.2019.

- Resolved to follow the existing system for CIA Mark Entry
- For BBA (CA), Digital OMR Mode of Examination will be followed for SBS III - Mental Aptitude Development. Valuation for the same will be done by the faculty by scanning the OMR sheet through Mobile Phone
- Special Supplementary Examinations for the students admitted from 2007-08 onwards till 2016-17 for UG and 2017-18 for PG will be conducted during April/May 2020



Any Other

- Representation is given by Online Examination Co-ordinator Mrs. R. Shanthi, Associate Professor in Computer Science to conduct the online Examination by COE.
- Student attempting any kind of malpractice will not be permitted for subsequent examinations and the Examination Committee along with the concerned HODs will be the approving committee for the actions taken towards the malpractices..


Coordinator


17.10.2019
Chair Person

Information to:

1. Mrs. F. Shahida Shireen, Associate Professor and Head of Physics, Coordinator 
2. Dr. S. Vishnuvarthani, Associate Professor & Head of Commerce (PA) - Member 



VELLALAR COLLEGE FOR WOMEN (AUTONOMOUS), ERODE – 12.

Minutes of the Examination Committee Meeting

Date and Time : 24.07.2019, 1:45 p.m

Venue : Principal's Room








Agenda : 1. Revised Examination Fees
2. Examination related revised Remuneration
3. Any other Matter

Members Present

Chair Person : Dr.N.Maragatham, Principal 

Coordinator : Mrs.F.Shahida Shireen, Associate Professor and Head of Physics 

Members

- 1 Dr. E. S. Samundeeswari, Controller of Examinations 
- 2 Dr. D. Indumathi, Assistant Professor of Zoology 
- 3 Dr. P. Karthika, Assistant Professor and Head of History 
- 4 Dr. G. Jayanthi, Assistant Professor of Botany 
- 5 Dr. S. Devaki, Assistant Professor and Head of Corporate Secretaryship 
- 6 Dr. S. Vishnuvarthani, Associate Professor and Head of Commerce PA 
- 7 Ms. Kanakambika, Assistant Professor and Head of Mathematics (SF) 

The Examination Committee Meeting held on 24.07.2019 resolved to

1. Revise the students examination fee as per university revision 2019.
2. Revise the Remuneration for Examination related work as per university revision 2019.

The detailed revised fees structure is attached.

Information to : Dr. S. K. Jayanthi, Associate Professor and Head of Computer Science 

Coordinator




Principal



VELLALAR COLLEGE FOR WOMEN (AUTONOMOUS), ERODE - 12.

Minutes of the Examination Committee Meeting

Date and Time : 5.12.2018 2:00 p.m

Venue : Principal's Room

Agenda : 1. Rules for fixing Seniority
2. Evaluation duty for Internal Examiners in Rotation
3. Remuneration for Skilled Assistants and Controller Section Staff regarding
4. Disparity in classification of final Results based on Marks and Grade
5. Tatkal system for obtaining mark sheets and pass Certificates
6. Any other Matter

Members Present

Chair Person : Dr.N.Maragatham, Principal

Coordinator : Mrs.F.Shahida Shireen, Associate Professor and Head of Physics *f. Shah*

Members

1. Dr.E.S. Samundeeswari, Controller of Examinations *Ms. Samundeeswari*
2. Dr.S.K. Jayanthi, Associate Professor and Head of Computer Science *S.K. Jayanthi*
3. Dr.P. Premamalini, Associate Professor of Botany *P. Premamalini*
4. Dr. D. Indumathi, Assistant Professor of Zoology *D. Indumathi*
5. Dr. P.Karthika, Assistant Professor and Head of History *P. Karthika*
6. Dr. G.Thamizhendhi, Assistant Professor and Head of Maths (SF) *G. Thamizhendhi*
7. Dr.S. Vishnuvarthani, Associate Professor and Head of Commerce PA *S. Vishnuvarthani*
8. Dr.S. Devaki, Assistant Professor and Head of Corporate Secretaryship *S. Devaki*

The Examination Committee Meeting held on 5.12.2018 resolved the following

1. Rules for fixing seniority regarding the appointment of Chief in the paper valuation board will be discussed in the Staff Council.
2. Evaluation duty for Internal Examiners in Rotation to be decided by the Chairman of the board.
3. To change the nomenclature of the skilled assistant of the online examination after discussion with the Coordinator Mrs.R.Shanthi.
4. Remuneration for camp arrangement for Controller Section Staff can be considered and be placed in the Finance Committee.
5. Disparity in classification of final results based on Marks and Grade can be taken to consideration.
6. Tatkal System to be implemented to provide Mark sheets and Pass Certificates. The fee for the same is to be decided by the Finance Committee.

f. Shanthi
05.12.18
Coordinator

[Signature]
Principal

VELLALAR COLLEGE FOR WOMEN (AUTONOMOUS), ERODE – 12.

Minutes of the Examination Committee Meeting

Date and Time : 15.12.2017 2:00 p.m.







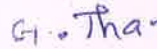
Venue : Secretary's Room

Agenda : 1. Basis for Students Rank calculation- Marks / CGPA
2. Student strength allotment for Practicals/Viva Voce Examination
3. Any other matter

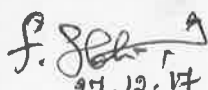
Members Present

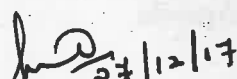
Chair Person : Dr.D. Kamalaveni, Principal 

Co ordinator : Mrs. F. Shahida Shireen, Associate Professor of Physics 

Members : 1. Dr.N. Maragatham, Controller of Examinations 
2. Dr.S.K. Jayanthi, Associate Professor and Head of Computer Science 
3. Dr.P. Premamalini, Associate Professor of Botony 
~~4. Dr.D. Indumathi, Assistant Professor of Zoology~~
5. Dr.P. Karthika, Assistant Professor and Head of History 
6. Dr.S.M.Jayasudha, Associate Professor and Head of Business Administration 
7. Dr.S.Kalaiselvi, Associate Professor and Head of Commerce CA 
8. Dr.G.Thamizhendhi, Assistant Professor of Maths (SF) ^{Head, Dept} 

1. Resolved that Students Rank calculation will be based only on marks secured in part III subjects.
2. Resolved that maximum student strength can be allotted for M.Sc. Mathematics, M.Sc. Computer Science & M.C.A practical / Viva voce examination as decided by the respective Board of Studies.
3. Recorded that added security feature – Hologram will be introduced in the Consolidated Mark Statements to be issued to the students passing out in 2017 – 2018 and onwards.


27.12.17
Co ordinator


27/12/17
Chair Person

Information to:

1. Dr.D. Indumathi, Assistant Professor of Zoology 

VELLALAR COLLEGE FOR WOMEN (AUTONOMOUS)
Minutes of the Examination Committee Meeting

Date and Time : 06.01.2017 2:45 pm


Venue : Principal's Room

Agenda : 1. Third valuation of Answer scripts
2. Revised Remuneration for End Semester Examinations
3. Any other matter

Members Present

Chair person: Dr.D. Kamalaveni, Principal 

Co ordinator: Dr.K.S.Eswari, Associate Professor & Head of Commerce 

Members: 1. Dr.N.Maragatham, Controller of Examinations 

2. Mrs.S.Jayalakshmi, Associate professor of Physics 

3. Dr.K.Kalaichelvi, Associate Professor of Botany 

4. Dr.J.Suguna, Associate Professor of Computer Science 

5. Dr.R.Parvathi, Associate Professor and Head of Mathematics 

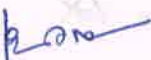
6. Mrs.M.Dhanalakshmi, Assistant Professor & Head of C.D.F. 


The Examination Committee meeting held on 06.01.2017 resolved the following:

It was decided that the third valuation of answer scripts during the revaluation process be done by the Chairman / Senior chief examiners of respective Boards to avoid delay in publishing results.

It was decided that the remuneration rates revised by the Bharthiar university(as per the University Communication No COE/G/revised rates dt 21.11.2016) for the conduct of practical, viva voce and online examinations as well as valuation of answer scripts etc be paid from March / April 2017 End Semester Examinations, after getting approval from Finance Committee.

Any discrepancy in the question paper reported by the students in the examination hall be brought to the notice of Board Chairman through proper channel, for necessary action.


Co ordinator


Chairman and Principal

Information to :

1. Mrs.K.Arun Prabha, Assistant Professor & Head of C.T

VELLALAR COLLEGE FOR WOMEN (AUTONOMOUS)
Minutes of the Examination Committee Meeting


Date and Time: 30.08.2016 2:45 pm

Venue : Secretary's Room

- Agenda** :
- i) Spoken Tutorials – Self Learning Paper
 - ii) Remuneration for Online Examination of NME – History
 - iii) Add on course admission for PG students
 - iv) Any other matter

Members Present

Chair person: Dr.D. Kamalaveni, Principal 

Members 1. Dr.K.S.Eswari, Associate Professor & Head of Commerce 

2. Dr.N.Maragatham, Controller of Examinations 

3. Dr.K.Kalaichelvi, Associate Professor of Botany 

4. Dr.J.Suguna, Associate Professor of Computer Science 

5. Dr.R.Parvathi, Associate Professor and Head of Mathematics 

6. Mrs.M.Dhanalakshmi, Assistant Professor & Head of C.D.F. 

7. Mrs.S.Jayalakshmi, Associate professor of Physics 

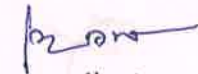
8. Dr.S.K.Jayanthi, Associate Professor and Head of Computer Science (adhoc) 


member

The Examination Committee meeting held on 30.08.2016 resolved the following:

1. It was uniformly resolved to approve the minutes of the meeting of the Heads of Department of Mathematics and Computer Science regarding the introduction of "Spoken Tutorials" as Self Learning papers under part V of UG curriculum. (Minutes attached here with)

2. Decided that the regulations applicable to other Self Learning papers are applicable to Spoken Tutorials also with regard to registration, exam fees, etc.
3. As the Department of History offers its UG Non-Major Elective paper I – History for Competitive Examinations as Online Paper, from the Academic year 2016-17 onwards, remuneration for creating data base, conduct of examination and related work will be as applicable to other online examinations.
4. It was decided to offer admission to Add on Certificate / Diploma / Advanced Diploma Courses only to UG students and not to PG students.
5. It was decided to conduct supplementary examination to Add on Programs also subject to the regulations applicable to UG Degree Examinations i.e., for students with only one arrear paper.


Co ordinator


30/8/16
Chairman and Principal

Information to :

1. Mrs.K.Arun Prabha, Assistant Professor & Head of C.T

VELLALAR COLLEGE FOR WOMEN (AUTONOMOUS) .

Minutes of the Examination Committee Meeting








Date and Time: 17.12.2015 2.45 p.m.

Venue : Secretary's Room

Agenda : i) Revised panel of Question paper setters
ii) Any other matter

Members Present

Chair person: Dr.D. Kamalaveni, Principal 


- Members
1. Dr.K.S.Eswari, Associate Professor & Head of Commerce 
 2. Dr.N.Maragatham, Controller of Examinations 
 3. Dr.J.Suguna, Associate Professor of Computer Science 
 4. Dr.R.Parvathi, Associate Professor and Head of Mathematics 
 5. Mrs.M.Dhanalakshmi, Assistant Professor & Head of C.D.F. 
 6. Mrs.S.Jayalakshmi, Associate professor of Physics 
 7. Mrs.K.Arun Prabha, Assistant Professor & Head of C.T 

The Examination Committee meeting held on 17.12.2015 resolved the following:

1. Question paper setters can be selected from all colleges other than those in Erode district.
2. To opt for automation, instead of manual recording of marks of the students after publication of results of each semester examination.
3. Not to increase the examination fee for self learning papers of PG and UG courses, which is at present Rs.100.
4. To fix minimum strength at 15 for each self learning paper and to go for registration for all the students on a common date.

(P.T.O)

5. To give an extra time of 1 hour (at present half hour) for writing the examination for the disabled students who produce certificate for permanent disability and temporary disability need not be considered.


Co ordinator


Chairman and Principal

Information to :

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1. Dr.K.Kalaichelvi, Associate Professor of Botany

VELLALAR COLLEGE FOR WOMEN, (AUTONOMOUS), ERODE-12







Minutes of the Examination Committee Meeting

Date and Time : 09.07.2015 @ 10.30 a.m

Venue : COE Office

Member Present

ChairPerson : Dr.D.Kamalaveni, Principal 

Members : 1. Dr. N. Maragatham, Controller of Examinations 
2. Mrs. S. Jayalakshmi, Associate Professor of Physics 
3. Dr. J. Suguna, Associate Professor of computer Science 
4. Dr. R. Parvathi, Associate Professor of Mathematics 
5. Mrs. K. Arunprabha, Assistant Professor & Head of C.T. 
6. Mrs. N. Dhanalakshmi, Assistant Professor & Head of CDF 

- Decided that the number of mathematics question papers securitized by the Scrutiny Board members will be reduced from 20 to 10.
- Resolved to retain the End Semester Examination answer scripts only for one year in the office of Controller of Examinations.
- Resolved to have common registration for Self Learning Papers in the beginning of even semester.

Coordinator


10/7/15
Chair person

Information to :

Dr. K. S. Eswari, Associate Professor & Head of Commerce 

Dr. K. Kalaichelvi, Associate Professor of Botany 