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VELLALAR COLLEGE FOR WOMEN (AUTONOMOUS)

"COLLEGE WITH POTENTIAL FOR EXCELLENCE"

(Re-accredited with 'A' Grade by NAAC, Bengaluru & Affiliated to Bharathiar University, Coimbatore)

Thindal, Erode - 638 012, Tamilnadu.

e-mail: principalvcw@gmail.com * website: vcw.ac.in

e-Governance Policy

The basic objective of e-governance is to simplify processes for all in terms of exchange of information with the use of electronic means. It facilitates communication transactions among the core stakeholders - the Management, the students, parents, faculty, staff and alumni.

The significant objectives are:

- To facilitates systematic documentation, security and productivity
- To effect paperless transaction through digitalization for documentations of huge volumes of data
- To promote transparency and accountability
- To provide easy access to information
- To make campus Wi-Fi enabled
- *Examination Management Module*

The online system includes conduct of examinations, evaluation and publication of results

- *Reports Module*

The Report Module consists of various report categories like Staff Activities Reports, Student Activities Reports, Department Activities Reports, Lesson Plan Reports, Extension Activities Reports and Open Elective Reports

- *Student Admission*

An open and transparent strategy for the admission process is ensure by the Admission Portal. It includes number of students applying to each course, withdrawals, screening and selection and payment of fees

- *Students Portal*

The Student Portal comprises of various integrants like admission module, academic module, fee collection module, hostel module, core module, exam module and feedback module

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- *Staff Portal*

The Staff Portal includes Academic Module for storing activities of the staff, students and the departments and HR Module for adding the profiles of the new staff. The lesson plans assures the pre-planning to complete the syllabus on-time

- *Parents Portal*

The Parent Portal can be accessed by the parents to track their wards' academic activities and they can login by using the students username

- *Biometric attendance*

The Biometric Attendance is used for ensuring the presence of the teaching and non-teaching staff as well as their time management

- *Study Material Uploading*

The Students Portal facilitates an easy access to the uploaded study material

- *Administration*

It contains Payroll, attendance, recruitment and selection

- *Institutional Website*

The Institutional Website details all information about the college

- *Library*

The Library provides purchase and storage of resources, issuance and return and access for research

The strategic engineering shall be taken care of by a Technical Analyst who is responsible for organizing, updating and introducing new data to support quick and reliable communication among the administration, faculty and students on campus affairs.