

Policy Document on providing Financial Support

Vellalar College for Women (Autonomous), Erode-12

Minutes of the Staff Council Meeting - VII (2017-2018) - Unaided

Time: 2.45 pm.


Date: 04/12/2017


Venue: Seminar Hall


Agenda:

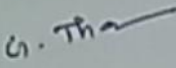
1. Registration for NME and SBS
2. Yoga Classes for UG students
3. NIRF related data validation
4. Digital Initiative for Higher Education-MHRD
5. Any other matter


Members Present:


Dr. (Tmt). D.Kamalaveni, Principal 


Dr. (Tmt).M.Ayyammal, Assistant Professor & Head, Tamil 


Tmt.M. Jagadeswari, Assistant Professor, English 


Dr.(Tmt).G. Thamizhendhi, Assistant Professor & Head, Mathematics 


Dr. (Tmt). C. Deepa, Assistant Professor & Head, Physics 

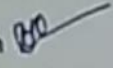
Dr. (Tmt).C.Kirubarani, Associate Professor & Head, Biochemistry - 


Dr. (Tmt).P. Indumathy, Associate Professor & Head, Foods and Nutrition 


Mr. N. Senthilkumaran, Director, Department of Computer Applications 


Tmt.K. Arun Prabha, Assistant Professor & Head, Computer Technology 


Dr. (Tmt).B.Ananthi, Associate Professor & Head, Computer Science 


Tmt.N. Dhanalakshmi, Assistant Professor & Head, Costume Design and Fashion 


Dr.(Tmt). S. Saraswathi, Associate Professor & Head, Commerce 

Dr. (Tmt).S.Kalaiselvi, Associate Professor & Head, Commerce with Computer Applications 

Dr. (Tmt).S.Devaki, Associate Professor & Head, Corporate Secretaryship 

Tmt.B. Shanthi, Assistant Professor & Head, Co-operation 

Dr. (Tmt.) S.M.Jayasudha, Associate Professor & Head, Business Administration with CA 

Mr. T. Stephen, Assistant Professor & Head, Library & Information Science 

Principal welcomed all the Staff Council members for the 7th Staff Council meeting of the Academic year 2017-18.

1. NME & SBS Registration

- Registration for the Skill Based Subjects(SBS) [III UG – VI Semester] will be held on 5.12.2017 between 12.00 noon and 12.30 pm and for Non-Major Elective (NME) [II UG - IV Semester] between 12.30 pm and 01.00 pm. on the same day. In this connection, the HODs are asked to put up the syllabi of the papers offered by the department on the notice board. The students are to be instructed to have a look at the notice boards of all the departments to opt for a better choice.

2. Yoga classes for I UG students

- Yoga classes will be conducted for all I UG students from 18.12.2017 to 21.12.2017. Dr. M. Ayyammal, Assistant Professor & Head, Department of Tamil will be the Co-ordinator. Attendance is must for the yoga classes and the venue will be informed later.

3. NIRF related data validation

- All the staff members are asked to submit the photocopies of PAN card and Service Certificate (including previous work experience in other institutions and industries) for the purpose of NIRF data submission.

4. Digital initiatives for Higher Education-MHRD

- Digital initiatives for higher education programme of MHRD is to be implemented in the campus. Dr. S.K. Jayanthi, Associate Professor and Head, Department of Computer Science will be the coordinator. A Digital Monitoring Committee is constituted in the college and the following are the members of the committee from unaided stream:
 - Dr. P. Indumathy, Associate Professor & Head, Department of Foods & Nutrition
 - Dr. G. Thamizhendhi, Assistant Professor and Head, Department of Mathematics
 - Mr. N.Senthilkumaran, Director, Department of Computer Applications
 - Dr. P. Radha, Assistant Professor, Department of Computer Science and
 - Ms. S. Nithya, Assistant Professor, Department of Computer Technology
- The HODs are asked to instruct the Research Scholars of the department to register in National Digital Library(NDL) and ask them to become active

members. Staff members are also asked to enroll in NDL before 7th December, 2017.

- The Faculty members of Computer Science stream and Library and Information Science and the students of the respective departments are asked to register in the Open Source Software DRUPAL and take up the examination before the end of December 2017.

5. Any other matter

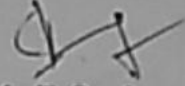
- The intimation letter to the subject expert for the External Academic Audit will be sent from the office within few days. Therefore, HODs are asked to submit the details of the subject expert, Address with Phone Number in the reception on or before 5.12.2017. The External Academic Audit will be held on 16.12.2017.
- The faculty members who are yet to register for Doctoral degree are asked to register at the earliest.
- The faculty members who are eligible to guide M.Phil/Ph.D are asked to apply for guideship.
- The college has been chosen for organising a programme titled "Creating Scientific Awareness", funded by Tamilnadu State Council for Science and Technology. Ms. L. Usha, Associate Professor and Head, Department of Physics will be the coordinator of the programme.
- Faculty members who are willing to participate in the International Conference to be held from 6th -8th December, 2017 in Bharathiar University are asked to register their names on or before 1.12.2017.
- **The total amount allotted for publication/presentation by faculty is revised from Rs. 3000/- to Rs. 4000/- from 2017-18 onwards.**
- The classes for Add-on courses scheduled on December 16, 2017 get cancelled.
- 9.12.2017(Saturday) will be a compensatory working day with I day order.
- During the Bharathiar University valuation period, MOU classes may be arranged for students.
- Students are instructed to remit their semester fee on time through the challans available in the office.
- **Dr. R. Parvathi**, Associate Professor and Head, Department of Mathematics has been selected for "Teacher-Innovator Award" by the Ministry of Human

Resources and Development(MHRD). Principal placed on record her appreciation and congratulations to Dr.R.Parvathi for her significant achievement.

- Department requirements, if any, can be given in writing to the Principal.
- Result passing board meeting will be held on 8.12.2017.
- The date of registration for value added courses will be announced later.



Dr.D.Kamalaveni,
Principal & Chairperson,
Staff Council.



Mr. T. Stephen,
Assistant Professor & Head,
Department of Library & Information Science,
Staff Council Secretary (2017-2018).

Information to:

- Ms. G. Kushboo, Assistant Professor, Department of Hindi

