



# VELLALAR COLLEGE FOR WOMEN (Autonomous)

**"COLLEGE WITH POTENTIAL FOR EXCELLENCE"**

(Re-accredited with 'A' Grade by NAAC, Bengaluru & Affiliated to Bharathiar University, Coimbatore)

**Thindal, Erode - 638 012. Tamil Nadu**

e-mail : principalvcw@gmail.com ♦ website : vcw.ac.in ♦ ☎ 0424 - 2244101 M : 99767 - 51115



**Dr. S.K. JAYANTHI**, M.Sc., PGDCA., M.Phil., Ph.D.,

Principal

**2.5.3 IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in Examination Management System (EMS) of the Institution**

## **Well-established Examination Management System**

### **Examination Procedures**

#### **Choice Based Credit System**

- For Electives, Skill Based Subjects and Non Major Electives

#### **Readmission and Transfer of Candidates**

- Discontinued students will be readmitted in the same course, subject to the conditions of vacancy
- Candidates from other colleges recognized by Bharathiar University / other Universities will be admitted to the same programme after obtaining permission from Bharathiar University, subject to the conditions of vacancy

#### **Question Paper Setting**

- Question Paper Setting by External Examiners
- Question Paper Scrutiny Board consisting of External Experts
- Appointment of Question Paper setters, sending of syllabus, Question Paper pattern and receiving the question papers through secured domain email

#### **Conduct of Examination**

- Ratio of External and Internal invigilators is 50 : 50
- Both Internal and External Examiners conduct Science Practicals and Viva-Voce

#### **Reschedule of Examinations for Sports, NCC & NSS students**

- Permitted to reappear as a special case as per Academic Council Guidelines



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## **Concession for Differently Abled Students**

- Extra one hour permitted during theory Examinations
- Scribe permitted for the students with visual impairment
- Exempted from attending field work in Part-V Extension Activities
- Separate Hall in the ground floor for writing theory Examinations

## **Evaluation**

- Dummy numbers assigned for all Theory papers to ensure objectivity during evaluation
- Central Valuation for Theory Examinations - 50% Internal and 50% External Examiners

## **System of Transparency**

- Retotalling/Revaluation/Obtaining photocopy of valued answer scripts is permissible for all the theory papers in the current semester

## **Provision for Improvement**

- Re-appearance for improvement allowed only for theory papers

## **Provision for Supplementary Examinations**

- Candidates who fail in only one subject [Theory] in the final semester (including Add-on Course) permitted to take up supplementary examinations

## **Publication of Results**

- Results published within 15 days from the date of Last Examination
- Results are uploaded on the college website to enable accessing anytime, anywhere

## **Security Features**

- Micro line printing, Gold foil college logo, Invisible college logo, Folio number and Background character in Statement of Marks
- Micro line printing, Gold foil college logo, Invisible college logo, Folio number, Background character, and Hologram in Consolidated Mark Statement



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## **Processes Integrating IT**

### **Fully automated Examination Management System**

- Student Master Database creation
- Online issuance of End Semester Examination forms Printing of Nominal Roll of Candidates
- Online issuance of Hall Tickets and personalized Time Table
- Computerisation of Hall Allotment for conduct of End Semester Examinations

### **Digital entry of End Semester Examinations marks**

- Internal marks entry through offline mode
- External marks entry through online mode

### **Online Examinations for**

- Self Learning Courses through Spoken Tutorial Project, IIT Bombay
- Non-Major Elective paper - History for Competitive Examinations
- Self-Learning Courses- General Awareness
- Multi Skill Development paper for UG and Advanced Multi Skill Development paper for PG (SBS)

### **Online Certificate Verification System**

- Online verification of Mark lists, Consolidated Statement of Marks and Grade, Pass Certificate, Rank Certificate and Degree Certificates through the link specified in vcw.ac.in

### **Cashless Transaction**

- All examination related claims settled through NEFT

### **Information through Online**

- End Semester Examinations, Add-on and Self Learning courses (Extra Credit Courses) Examination related Application forms
- Hall Ticket
- Time table- course wise Results
- Feedback form submission



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## Continuous Internal Assessment

- CIA has been an integral part of the evaluation process from inception of Autonomy (2007-2008 onwards)
- The Examination Cell is responsible for conducting all examinations
- Ratio of Formative and Summative examinations marks for Theory 25:75 for subjects with a maximum mark of 100
- 20:55 for subjects with a maximum mark of 75, 20:30 for subjects with a maximum mark of 50, 10:40 for subjects with a maximum mark of 50
- Ratio of Formative and Summative examinations marks for Practical 40:60 for subjects with a maximum mark of 100
- 20:30 for subjects with a maximum mark of 50
- Impact of the Reforms and IT Integration
- Improvement in the efficiency of the Examination Management System
- Publication of End Semester Examinations Results within 15 days from the last date of Examination
- Dummy Numbering system minimize the possibilities of malpractices
- Question Paper Setting and the associated processes through email and Digital Mark Entry result in paperless office
- Cashless transaction (NEFT) helps authenticate and formalize the transactions
- College website makes it easy for the students to access examination applications, time table, hall tickets and results, anywhere, anytime
- Databases for External Examiners and Internal Examiners help in appointment of examiners and settling of claims in time
- Saves cost and time for both students and teachers
- Expands the scope of evaluation and assessment with randomized questions, instant and objective evaluation



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- Self-Learning Courses through Spoken-Tutorial Project, IIT-Bombay assist students to learn various Free and Open Source Software self-paced, all by oneself
- Online examination system - General Awareness, History for Competitive Examinations and Multi Skill Development papers help the students to prepare for competitive examinations

### **PTV Experts Comments:**

Complete automation in the examination system has facilitated issuance of hall tickets, entry of marks and publication of results in time.

Results are uploaded on college website to enable accessing the same anytime, anywhere.

### **Justification:**

The Experts' Comments are good. In addition, the HEI enables complete automation in the examination system starting from uploading End Semester Examination time table upto publishing results in the college website which can be accessed anywhere, anytime. Hence, the HEI requests to consider upgradation of score.



  
**PRINCIPAL  
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